

Mapledown School Job Description and Person Specification for Graduate/Experienced Learning Support Assistant

Job description:

The main aim of this role is to support our teachers to deliver academic excellence with professionalism and enthusiasm. This will involve providing a comprehensive support service to the academy including:

- Assisting students with their educational and social development, on an individual and group basis
- Providing support for individual students inside and outside the classroom to enable them to fully participate in activities
- Assisting teachers with the maintenance of student records
- Building and maintaining successful relationships with students, whilst treating them with respect and consideration
- Provide expertise to deliver a personalised curriculum for each student's learning
- Work together with families and other agencies to ensure every student is valued, challenged and supported
- Have the highest expectation that every student will make sustained academic and personal progress
- Ensure that every pupil is ready for the next steps in their learning and is supported to participate in, and contribute to, life in modern Britain

Person Specification:

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| Attitude and Experience | <p>Evidence of:</p> <ul style="list-style-type: none"> • good attendance and time keeping from previous employment • any previous experience of working with young people with learning difficulties • a commitment to inclusion and equal opportunities • having and showing a flexible and optimistic outlook that contributes to a positive and creative working environment • working in effective teams – meeting declared aims • the ability to self manage under pressure and work sensitively with colleagues, pupils and families |
| Knowledge, Skills and Understanding | <p>Evidence of:</p> <ul style="list-style-type: none"> • the ability to relate well to young people and adults and some understanding of the range of needs of young people with learning difficulties • a familiarity with or willingness to learn and extend IT skills • an understanding of the importance of Health & Safety • an understanding of the importance keeping children safe • an understanding of the current national and local education |

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| | <p>system and the role of SEN schools in delivering pupil's entitlement</p> <ul style="list-style-type: none"> • an absolute commitment to learning – for self and pupils |
| Learning & Qualifications | <ul style="list-style-type: none"> • A degree (or equivalent experience) • Good standards of English and Maths (GCSE or equivalent) • any previous and relevant learning • to be prepared to undertake First Aid at Work Qualification • to be willing to extend own learning and gain further work-related skills and qualifications |

May 2021