

Mapledown School Job Description and Person Specification for Graduate Learning Support Assistant

Job description:

The main aim of this role is to support our teachers to deliver academic excellence with professionalism and enthusiasm. This will involve providing a comprehensive support service to the academy including:

- Assisting students with their educational and social development, on an individual and group basis
- Providing support for individual students inside and outside the classroom to enable them to fully participate in activities
- Assisting teachers with the maintenance of student records
- Building and maintaining successful relationships with students, whilst treating them with respect and consideration
- Provide expertise to deliver a personalised curriculum for each student's learning
- Work together with families and other agencies to ensure every student is valued, challenged and supported
- Have the highest expectation that every student will make sustained academic and personal progress
- Ensure that every pupil is ready for the next steps in their learning and is supported to participate in, and contribute to, life in modern Britain

Person Specification:

Attitude and Experience	<p>Evidence of:</p> <ul style="list-style-type: none"> • good attendance and time keeping from previous employment • any previous experience of working with young people with learning difficulties • a commitment to inclusion and equal opportunities • having and showing a flexible and optimistic outlook that contributes to a positive and creative working environment • working in effective teams – meeting declared aims • the ability to self manage under pressure and work sensitively with colleagues, pupils and families
Knowledge, Skills and Understanding	<p>Evidence of:</p> <ul style="list-style-type: none"> • the ability to relate well to young people and adults and some understanding of the range of needs of young people with learning difficulties • a familiarity with or willingness to learn and extend IT skills • an understanding of the importance of Health & Safety • an understanding of the importance keeping children safe • an understanding of the current national and local education

	<p>system and the role of SEN schools in delivering pupil's entitlement</p> <ul style="list-style-type: none">• an absolute commitment to learning – for self and pupils
Learning & Qualifications	<ul style="list-style-type: none">• A degree (or equivalent)• Good standards of English and Maths (GCSE or equivalent)• any previous and relevant learning• to be prepared to undertake First Aid at Work Qualification• to be willing to extend own learning and gain further work-related skills and qualifications

May 2021